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19 March 1953

REPORT FOR THE WEEK OF 16 - 20 MARCH

**To:** The Deputy Director of Training (General)

**From:** Management Training Division

## Accomplishments

Began the Human Resources Program with the top staff of the Medical Office on Monday. It seems to be progressing very satisfactorily.

The OCI presentation to the OCI Career Service Board has been postponed until next Monday.

TSS hasn't been able to work out a schedule yet. FE wants another staff meeting to discuss further the H. R. Program.

Had a good conference with [ ] regarding the need for management training in the PM staff area. He is going to initiate a request for us to participate in a training planning conference on this subject with training officers in the DDP offices. This will probably not develop for several weeks due to [ ] current commitments with

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## Plans

I am now planning to submit an application for the Advanced Management Program, Harvard Graduate School of Business Administration, 16 September 1953 - 11 December 1953. After thinking it over, that time now seems to me to be the strategic time for me to go if that is possible.

I am expecting [redacted] to report in about 1 May.

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**Planning follow-up meetings in FDD and OCD in the H. R. Program.**

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Chief, Management Training Division

[illegible]